

# Bedfont Primary School



## Staff Newsletter

11th September 2020

Dear All

Thank you for the week. It has been a very tiring one but you have all done well to cope with the stresses that have come your way. Every Friday morning at 8:30am I will be sending a weekly briefing email out to all staff with key messages and information for the following week. It is essential that you read this email.

I have a couple of reminders...

- 1) Thank you for your flexibility over these last two weeks. We are all doing things that we would not normally do. Thank you for being so flexible with your roles in school. This will allow us to maintain our systems and bubbles as best we can.
- 2) Staff room at lunch is for KS1 and EYFS staff as they have no room to go to. KS2 staff can use the old music room or room at the end of the year 3 corridor. I will be asking Jimmy to remove chairs from the staff room to make movement and social distancing easier
- 3) If people are free at the end of the day, please help out. It can be logistically difficult and any help is greatly appreciated.
- 4) Social distancing, cleaning, good oral hygiene. Please, please, please continue to be as safe as you can. Wash your hands regularly, use the sanitiser, avoid congregating in large groups before and after the end of the day.
- 5) If you are running out of paper towels, sanitiser etc please email the office to let them know.
- 6) If you need anything from the office please email or use your walkie talkie and stand at the door if you have an urgent question. The office staff are very vigilant with cleaning but more staff entering the office compromises this cleaning.
- 7) Registers close at 9.15am

Thank you all for your support for the school this week.